

*Rowland Unified School District  
1830 Nogales Street, Rowland Heights, California*

**AGENDA**

Public Documents Available for Review in Superintendent's Office

**DECEMBER 8, 2009**

**OATH OF OFFICE AT 5:45 P.M.  
CLOSED SESSION PORTION OF MEETING TO START AT 6:00 P.M.  
REGULAR BUSINESS PORTION OF MEETING TO START AT 7:00 P.M.**

**PRELIMINARY SECTION**

Meeting called to order by the Presiding Chairperson, \_\_\_\_\_ at \_\_\_\_\_ p.m.

**ROLL CALL:**

Robert F. Hidalgo, President	_____
Gilbert G. García, Vice President	_____
Heidi L. Gallegos, Clerk	_____
Judy Nieh, Member	_____
Cary C. Chen, Member	_____
Maria G. Ott, Superintendent of Schools	_____
Robert D. Wertz, Deputy Superintendent - Administrative Services Division	_____
Robert J. Arias, Assistant Superintendent - Human Resources Division	_____
Christine Ericson, Assistant Superintendent - Schools Division	_____

- 1 -

***Please turn off all electronic devices, including pagers and cell phones, before the Board meeting.***

***Individuals requiring disability-related accommodations may contact Angie Cardenas  
(626) 854-8303 at least 48 hours before the meeting.***

**ACTION SECTION**

**ADMINISTRATION OF OATH OF OFFICE:**

Mr. Cary C. Chen, Dr. Gilbert G. García, and Mr. Robert F. Hidalgo are to be administered the Oath of Office to serve as Trustees for a term ending December 1, 2013. (The Oath of Office will be readministered at 7:00 p.m. for ceremonial purposes.)

**CLOSED SESSION:**

Recess for Closed Session at \_\_\_\_\_ p.m. to discuss the following items:

1. Pupil expulsions and/or readmission from expulsion and/or suspension of expulsion and/or admission of expelled students from other districts.
2. Public Employee Discipline/Dismissal/Release.
3. Meet with Chief Negotiator, Rob Arias, and discuss negotiations pursuant to Government Code, Section 3549, regarding ARE and CSEA (Collective Bargaining).

4. Conference with Legal Counsel – Anticipated Litigation:

Significant exposure to litigation pursuant to subdivision (b) of Government Code, Section 54956.9 – One potential lawsuit.

Regular meeting convened at \_\_\_\_\_ p.m.

**FLAG SALUTE**

**READMINISTRATION OF THE OATH OF OFFICE BY  
ASSEMBLYMAN EDWARD HERNANDEZ:**

REFERENCE

ACTION

ORGANIZATION OF THE BOARD

1. Elect a President of the Board of Education.

	<u>Nominee</u>	<u>Nominated By</u>
A.	_____	_____
B.	_____	_____

Motion to close the nominations.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

	<u>Nominee</u>	<u>Votes</u>
A.	_____	_____
B.	_____	_____

\_\_\_\_\_ has been elected President.

2. Direct the newly elected President to assume the role of Chairperson.

3. Elect a Vice President of the Board of Education.

	<u>Nominee</u>	<u>Nominated By</u>
A.	_____	_____
B.	_____	_____

Motion to close the nominations.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

	<u>Nominee</u>	<u>Votes</u>
A.	_____	_____
B.	_____	_____

\_\_\_\_\_ has been elected Vice President.

REFERENCE

ACTION

4. Elect a Clerk of the Board of Education.

Nominee

Nominated By

A. \_\_\_\_\_

B. \_\_\_\_\_

Motion to close the nominations.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

Nominee

Votes

A. \_\_\_\_\_

B. \_\_\_\_\_

\_\_\_\_\_ has been elected Clerk.

5. Appoint \_\_\_\_\_ as the official Board Representative to the Annual Trustees Meeting for the purpose of representing the School District to elect members to the County Committee on School District Organization, and to serve as the Voting Delegate to the Annual Trustees Meeting.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

6. Appoint \_\_\_\_\_ as the Board Representative to receive legislative material from the California School Boards' Association (CSBA).

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

7. Appoint \_\_\_\_\_ as the Board Representative to the California Association of Large Suburban School Districts (CALSSD).

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

REFERENCE

ACTION

**I. APPROVAL OF MINUTES**

Approve Minutes of the Special Board Meeting of October 27, 2009, the regular Board Meeting of November 10, 2009, and the Special Board Meeting of November 23, 2009.

Ref. I.1

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

**II. HEARING SECTION**

1. Comments and/or questions on Agenda items -

A.

B.

C.

2. Special Considerations -

A. Recognition -

1. Miriam Kim, Hollingworth Principal, selected as first Wonder of Reading Educator of the Year.

TO BE  
INTRODUCED  
BY  
DR. ERICSON

2. K - 12 students for awards received at the 2009 Los Angeles County Fair.

TO BE  
INTRODUCED  
BY  
DR. ERICSON

3. Rowland High School for providing refreshments.

REFERENCE

ACTION

B. Agenda Items with Community Participant -

1. Erickson-Hall Construction Co. - Bond Program Update
- 2.

C. Comments from Employee Representatives/Rowland Council  
PTA President/FOR US Foundation President/High School Student  
Representatives -

- 1.
- 2.
- 3.

D. Written Requests to Address the Board -

- 1.
- 2.
- 3.

3. Judicial Review -

Take any necessary action with regard to pupil expulsions and/or readmission from expulsion and/or suspension of expulsion and/or admission of expelled students from other districts.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

REFERENCE

ACTION

4. Consent Calendar

NOTICE: All matters listed under Consent Calendar are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information not requiring additional discussion. They will all be enacted by a motion as referenced below. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed, added to, or deleted from the Consent Calendar for separate action. Members of the public may request that a specific item be removed from the Consent Calendar by completing the "Written Request to Address the Board" form and presenting it to the Secretary of the Board in accordance with Policy 9322. All consent items are preceded by the designation 'C' prior to the number.

A. To approve and/or ratify items on the Consent Calendar.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

**III. STUDENT LEARNING AND ACHIEVEMENT**

C 1. Approve the request from Rowland High School Associated Student Body (ASB) to fundraise for travel to Irvine, CA for the California Association of Student Leadership Conference on April 17 - 19, 2010.

(Ref. III.1)

C 2. Approve a research request from Carla Colmenarez, Ball Foundation staff, to collect data for a Doctoral Dissertation titled, "Exploring Change: Understanding the Experiences of K - 12 Educators in a Critical Community of Practice." The study will involve a small group of certificated staff to engage in a community of practice, which examines instructional practices for Hispanic EL learners. **Strategic Plan, Strategy II.**

(Ref. III.2)

REFERENCE

ACTION

- C 3. Approve a research request from Carla Colmenarez, Ball Foundation staff, to collect data for a Pilot Study titled, "Dialogue in a K - 12 Teacher Community of Practice." Dialogue will be collected and analyzed from a Community of Practice for the purpose of understanding the structure of dialogue and practice data analysis.

**Strategic Plan, Strategy II.**

(Ref. III.3)

- C 4. Approve the Single Plan for Student Achievement Performance Data Summary and Goals for School Year 2008-2009 End of the Year Report for K - 12 school sites.

**Strategic Plan, Strategy II.**

(Ref. III.4)

SEPARATE DOCUMENT

*IV. FINANCE AND FACILITIES*

- C 1. Approve and/or ratify Part I, Administrative Services Action Report #A:09-10:6.

(Ref. IV.1)

- C 2. Adopt a Resolution to authorize the District to open one cash clearing account with Cathay Bank, as well as to avail itself of Merchant Banking (Credit Card Processing) Services, and to authorize the designation of signatures.

(Ref. IV.2)

- C 3. Adopt a Resolution and approve the Certification of Signatures authorizing designated signatures for warrants, checks, and orders for salary payment, contracts, agreements, notices of employment, and other related documents and actions from December 8, 2009 through December 14, 2010.

(Ref. IV.3)

- C 4. Approve appropriation transfers as shown in Reference IV.4.

(Ref. IV.4)

REFERENCE

ACTION

V. HUMAN RESOURCES

- C 1. Approve and/or ratify Human Resources Action Report #HR:09-10:6.

(Ref. V.1)

- C 2. Review the drafts of the 2010-2011 and 2011-2012 school year calendars.

(Ref. V.2)

VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY

- C 1. Adopt a Resolution recognizing School Health Week from January 18 – 22, 2010.

(Ref. VI.1)

B. To receive items on the Consent Calendar.

III. STUDENT LEARNING AND ACHIEVEMENT

- C 5. Receive the Elementary and Secondary Class Size Reports as of the end of the second school month.

(Ref. III.5)

- C 6. Receive the Quarterly Uniform Complaint Report (Williams Legislation) Summary for the periods of October 1, 2009 to December 31, 2009.

(Ref. III.6)

IV. FINANCE AND FACILITIES

None.

REFERENCE

ACTION

V. HUMAN RESOURCES

None.

VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY

None.

III. STUDENT LEARNING AND ACHIEVEMENT

- |    |  |  |  |
|----|--|--|--|
| 7. | Approve the Action Plans for Program Improvement (PI) Year One (1) schools: Farjardo, La Seda, Northam, and Rowland Elementary Schools; and Giano and Rincon Intermediate Schools. <b>Strategic Plan, Strategy II.</b> | Ref. III.7<br>SEPARATE<br>DOCUMENT<br>ORAL -<br>MRS. AGUILAR | Move by _____<br>Second by _____<br>Vote _____ |
|----|--|--|--|

IV. FINANCE AND FACILITIES

- |    |  |                     |  |
|----|--|---------------------|--|
| 5. | Approve and/or ratify Part II.A, Administrative Services Action Report #A:09-10:6. | Ref. IV.5           | Move by _____<br>Second by _____<br>Vote _____ |
| 6. | Approve and/or ratify Part II.B, Administrative Services Action Report #A:09-10:6. | Ref. IV.6           | Move by _____<br>Second by _____<br>Vote _____ |
| 7. | Receive update on state budget crisis.   | ORAL -<br>DR. WERTZ |  |

	<u>REFERENCE</u>	<u>ACTION</u>
8. Receive and approve a conditional positive certification of the First Interim Financial Report, and adopt a Resolution per Education Code, §48307 to protect the fiscal solvency of the District.	FIRST INTERIM REPORT AVAILABLE AT ADMINISTRATIVE SERVICES DIVISION OFFICE - RESOLUTION TO BE PRESENTED AT TIME OF MEETING ORAL - DR. WERTZ	Move by _____ Second by _____ Vote _____

V. HUMAN RESOURCES

None.

VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY

2. Discuss and take possible action to submit a nominee to represent CSBA Delegate Assembly, Subregion 23-B, for a two-year term.	Ref. VI.2	Move by _____ Second by _____ Vote _____
3. Receive for first reading and discussion new Board Policy BP 0520.2 - <u>TITLE I PROGRAM IMPROVEMENT SCHOOLS.</u>	Ref. VI.3	
4. Receive for first reading and discussion revised Board Policy BP 2221 - <u>ADMINISTRATION. Strategic Plan, Strategy VIII.</u>	Ref. VI.4	

		<u>REFERENCE</u>	<u>ACTION</u>
5.	Discuss the upcoming Ball Foundation visit. <b>Strategic Plan, Strategy II.</b>	ORAL - DR. OTT AND DR. ERICSON	
6.	Receive report on La Puente Valley ROP.	ORAL - MR. HIDALGO	

**VII. CONFERENCE SECTION**

1. Community Outreach & Advocacy – Board Comments
2. Correspondence –
  - A.
  - B.
  - C.
3. Calendar of Events –  
(All meetings are held at 1830 S. Nogales Street, unless noted otherwise.)
  - A. December 17, Thursday – 6:00 p.m.  
La Puente Valley ROP Meeting
  - B. December 14 – January 1  
Winter Break  
ALL SCHOOLS CLOSED
  - C. January 5, Tuesday – 4:30 p.m.  
Personnel Commission Meeting
  - D. January 12, Tuesday – 6:00 p.m.  
La Puente Valley ROP Meeting
  - E. January 18, Monday  
Martin Luther King Holiday  
ALL SCHOOLS AND OFFICES CLOSED

REFERENCE

ACTION

F. January 19, Tuesday - 6:00 p.m. Closed Session  
7:00 p.m. Regular Session  
Board of Education Meeting

4. Superintendent/Staff Other -

A.

B.

C.

ADJOURNMENT

Moved by \_\_\_\_\_

Second by \_\_\_\_\_

Vote \_\_\_\_\_

Time \_\_\_\_\_

MGO:ac/yap  
December 3, 2009

***IT IS THE BOARD'S GOAL TO CONCLUDE ITS MEETING BY 10:00 P.M.  
EXTENSION OF THIS TIME IS AT THE DISCRETION OF THE BOARD***